

Grace Wolff

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I'M A SOLUTION ORIENTED DESIGNER WITH AN EYE FOR INCLUSION AND BEAUTY. FOCUSED ON FRICTIONLESS AND HUMAN-CENTERED UX DESIGN.

Check out my portfolio:

gracewolf.ca

KEY COMPETENCIES

Figma

Microsoft 356

Adobe Suite

Useresting.com

CrazyEgg (Heatmaps)

User Experience Design

Interpersonal Skills

Wayfinding Design

EDUCATION

Mount Royal University

Information Design

Class of 2026

UX Collective at Mount Royal University (Club)

Founder and President

January 2025 - Ongoing

- Developed the purpose, strategy, and vision for the UX Collective at Mount Royal University, aiming to unite and support a community of over 65 students interested in enhancing their UX design skills.
- Planned networking events, design jams, and software tutorials with industry leading companies and designers.

WORK EXPERIENCE

ENMAX

UX Design Co-op Student

May 2024 - December 2024

- Collaborated with the Digital Experience team on multiple UX design projects to enhance customer experience and improve usability.
- Planned, tested, and designed the Digital Invoice Redesign, with an agile team of designers.
- Designed pages for ENMAX.com, ensuring consistency within an established design system.
- Wrote and conducted unbiased and comprehensive user tests on UserTesting.com, gathering and integrating valuable feedback to guide design decisions.
- Gained expertise in Figma best practices and design systems, streamlining the design process for future projects.
- Created and organized the ENMAX design system documentation in Figma, demonstrating strong time management and attention to detail.
- Conducted user journey research with EY, analyzing emotional and mental responses to industry-standard designs.

Plains Midstream

Administrative Assistant

August 2021 - August 2023

- Supported over 600 employees by maintaining company spaces, planning company-wide events, and managing building maintenance to ensure a positive employee experience.
- Managed employee photos, edited and tracked building access cards for all staff members.
- Handled all front desk responsibilities and daily mailroom functions.
- Coordinated weekly office moves, including overseeing movers, desk relocation logistics, nametags, employee items, and ensuring the successful transfer of employee technology.